



CROW TRIBE EXECUTIVE BRANCH

Bacheeitché Avenue
P.O. Box 159
Crow Agency (Baaxuwuacshé), Montana 59022
Phone: (406) 638-3716
Fax: (406) 638-3846

Darrin Old Coyote
CHAIRMAN

Dana Wilson
VICE-CHAIRMAN

Alvin Not Afraid Jr.
SECRETARY

Shawn Backbone
VICE-SECRETARY

Request for Qualifications Crow Tribe Veteran's Cemetery Professional Design Services

The Crow Tribe is requesting qualification submittals from architectural and engineering firms for the performance of planning and design services for the Crow Tribe Veteran's Cemetery. The initial range of construction for the project will be approximately \$750,000 to \$1,000,000.

Project Title: Crow Tribe Veteran's Cemetery, Project No. MT-13-13.

Background: The Crow Tribe has been granted approval to establish and construct a Veteran's Cemetery on the Crow Reservation. Funding for the cemetery will be awarded through the Department of Veterans Affairs (VA), State and Tribal Government Cemetery Grants Program. The project is located in Crow Agency, in Bighorn County, Montana on the west side of Crow Agency. This location is approximately 60 miles southeast of Billings, Montana.

General Scope of Work: The project consists of the creation of a veteran's cemetery on the Crow Tribe Reservation. This cemetery is to be located in Crow Agency, Bighorn County, Montana. The site consists of a tract of land containing 40 acres set aside by the Crow Tribe for this purpose. The A/E will evaluate the site and will recommend to the Crow Nation which section of the site will be best suited for the creation of the cemetery. Components of the cemetery may include site development and utilities, entrance features, gates, fencing, roads, parking, assembly areas, burial areas, in-ground columbarium, maintenance building, irrigation system and other features as determined during the planning process. The A/E will be required to conform to the Department of Veterans Affairs criteria's and standards, National Cemetery Administration's A/E Submission Instructions for National Cemetery Projects which includes guidance for Master Plan, Schematics, Design Development, Construction Documents and As Built Drawing submissions.

Basis of Selection: Selection shall be made based on the responses to the following: 1. VA Cemetery Project experience within the last three years. 2. Prior successful project experience with Native American Tribes. 3. Staff experience and team qualifications with cemetery design. 4. Availability and Location of staff and support resources for project. 5. Project teaming approach in dealing with tribes and cultural sensitivity.

The Great Apsaalooke Nation: "Teepee Capitol of the World"

Contact and submittal information: Six (6) copies of the Qualifications Submittals must be submitted to the following address no later than (4:30 PM MST) February 14, 2014, faxed or electronic submittals will not be accepted. Submittals shall be bound or in binders.

Two stage bidding shall be used in accordance with the Crow Tribes Procurement Policies and Procedures with the first stage of the bidding giving preference to qualified, responsive, responsible Native American Owned bidders who are capable of being TERO Certified in accordance with the Work Force Protection Act.

Stage two will be used if there are no qualified, responsive, responsible Native American Owned bidders who are capable of being TERO Certified. At this time a Non-Native American Owned bidder, capable of being TERO Certified, shall be selected based on the above criteria.

Paul Little Light
Crow Tribe Veterans Affairs Director
PO Box 159
Crow Agency, MT. 59022
406-638-3874
406-208-8893
paul.littlelight@crow-nsn.gov

RFQs shall be reviewed no later than February 21, 2014 and all participating firms shall be notified of the results no later than February 28, 2014.

Complete information packets may be obtained from the Crow Nation Website www.crow-nsn.org. The Crow Nation reserves the right to refuse or reject any and all submissions. The selected contractor must agree to abide by the laws and jurisdiction of the Crow Nation.

Pursuant to SECTION 17.6.3.3(a) of the Crow Nation Workforce Protection Act, I hereby certify that this document complies with the requirement of the Act.


Louis Good Luck, Crow Tribe TERO Director

1-30-14
Date