



CROW TRIBE EXECUTIVE BRANCH

Bacheeitché Avenue
P.O. Box 159
Crow Agency (Baaxuwuacshe), Montana 59022
Phone: (406) 638-2059

Alvin Not Afraid, Jr.
CHAIRMAN

Carlson Goes Ahead
VICE-CHAIRMAN

R.Knute Old Crow Sr.
SECRETARY

Shawn Backbone
VICE-SECRETARY

JOB ANNOUNCEMENT

Meth Initiative Coordinator Crow Nation Wellness Center

POSITION: Meth Initiative Coordinator

SALARY: DOE

OPEN: March 5, 2019

CLOSE: Until Filled

DEPARTMENT: Crow Nation Wellness Center

ACCOUNTABLE TO: Crow Substance Abuse Clinical Supervisor and Program Director

CLASSIFICATION: Regular Full-Time, Covered, Non-exempt

HOW TO APPLY:

Submit an application, resume, and credentials to Crow Tribal Human Resources, P.O. Box 159, Crow Agency, MT 59022 (Complete Packet can be picked up at the Human Resource Office)
Phone: 406-679-1568

SUMMARY:

In partnership with Bureau of Indian Affairs Social Services Department a position will be created within the Crow Nation Recovery Program to assist and provide direct services for prevention and intervention for families referred to the program coordinator. Referrals will be processed for Crow BIA Social Services, Crow Tribe Social Services, and the general public.

DUTIES AND RESPONSIBILITIES:

- Work directly with Crow BIA Social Service for referrals on families that are referred by the program
- Work directly with Crow BIA Social Services for cases that need to be intervened on.
- Develop curriculum for working with surrounding community programs (i.e. education/awareness)
- Provide updates for families referred to the program for progress.

- Responsible for Narrative & Quarterly Reporting of Program Functions to the BIA AOTR
- Responsible for special projects such as community out-reach and sober living programs.
- Attend Child Protection Meetings (CPT).
- Bi-weekly staffing with Crow BIA Social Service staff @ 8:30 AM (Thursday).
- Provide quarterly community meetings with special speakers.
- Other duties may be assigned.

EDUCATION/EXPERIENCE:

Bachelor of Science in Addiction Recovery, human services, or Psychology Or; 2 year AA degree